



Elks National Foundation, Inc.

2011-12 Emergency Educational Grant Application

ENF Office Use Only	
Grant Approval	
State _____ Lodge No. _____	
Amount	\$ _____
Approved By	_____/____/____
Approved	____/____/____

Applicant is (check one): New Renewal

Application Checklist: Please check that these **required** items are included before submitting your application to your sponsoring Lodge.

<input type="checkbox"/> Completed application, signed and dated	<input type="checkbox"/> Official full prior-year transcript
<input type="checkbox"/> Essay question	<input type="checkbox"/> Disability verification, if applicable
<input type="checkbox"/> Two letters of reference (new applicants only)	(Doctor's letter must be current.)

Section 1. Applicant Information

Name _____

Street Address _____

Mailing Address (if different than above) _____

City _____ State _____ Zip _____

Phone () _____ Email _____

Date of Birth _____ Age _____ Gender Male Female Married Yes No

Section 2. School Information

Please include a complete prior-year transcript of grades with your application.

University/College Name _____ City _____ State _____

This term I will be at a: 2-year College 4-year College

This term I will be a: Freshman Sophomore Junior Senior

School Year Begins _____ Ends _____

Expected Graduation Date _____ Major _____ GPA _____

New applicants, please tell us why you chose this particular college.

Renewals, please tell us how this particular school helps you fulfill your particular educational goals.

FOR ENF OFFICE USE ONLY:
1. _____ 2. _____ 3. _____

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Section 3. Activities, Honors and Achievements

Include only those activities and honors received during the past two years.

List any academic honors you received.

List any offices or leadership positions you held (date, organization, position).

List other extracurricular activities in which you participated or awards you have won.

Section 4. Applicant Essay

Please type your response to the following applicable essay question, and include with your application. You only have to answer one question.

Essay #1 New applicants (300 words or less)

How will your education help you achieve your career objectives and future goals?

Essay #2 Renewal applicants (300 words or less)

Describe a learning experience from the past year. How has this experience furthered your career objectives and future goals?

Section 5. Recommendation Letters – New Applicants

New applicants must include two recommendation letters written in the past six months, with the application. One must be from a teacher. The other may be from a teacher or responsible community member. The authors of the letters should not be related to you. Letters may be originals or photocopies and must be limited to one side of a single sheet of paper, **dated and signed by the author.**

Recommendation letters are not required with renewal applications.

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Section 6. Student Financial Information

Expenses for Current Academic Year:

To avoid delays in processing your application, please attach a printout of your institution's 2011-12 estimated cost of attendance, e.g. tuition, books, fees, and room and board expenses.

Annual Tuition \$ _____
 School: Public Private In-State Out-of-State
 Fees, books, supplies \$ _____
 Room and board (on-campus residents) \$ _____
 Rent, utilities, and food expenses (off-campus residents) \$ _____
 Travel (only if living at home) \$ _____
 Other \$ _____
Total Expenses \$ _____

Income for Current Academic Year:

Parent Contribution \$ _____
 Savings \$ _____
 Other Assistance: 12 Months at \$ _____ each \$ _____
 Summer earnings \$ _____
 College Work/Study Employment \$ _____
 Other Scholarships, Grants, Loans (total, see below) \$ _____
Total Income \$ _____

Scholarships, Grants and Student Loans:

Please detail scholarships, grants and student loans received (amount and from whom).

Scholarships and Grants	Student Loans

Student loans for current academic year \$ _____
 Prior year unpaid student loans – Total \$ _____

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Section 7. Parent Financial Information

This section must be completed by the parent(s), including step-parent.

Please tell us, in 150 words or less, why you need our assistance to send your child to school.

Elk Parent:

Name of Elk Parent: _____

Is Elk parent deceased? Yes No If deceased, give date of death. _____

Is Elk parent totally disabled*? Yes No If so, give date of onset. _____

Please state cause of disability. _____

***If the Elk parent is totally disabled, you must attach a current, dated and signed letter from the treating physician documenting the cause and symptoms of the totally disabling condition.**

Names(s) of living parent(s) or Guardian:

Mother _____ Father _____ Step-parent _____

Mother's Occupation: _____ Employed by: _____

Father's Occupation: _____ Employed by: _____

Step-parent's Occupation: _____ Employed by: _____

Number of children you will claim as tax dependents: _____

Detail the names and ages of children/dependents (including applicant), living at home and if attending school.

Name	Birthday	School/College	Grade Level
_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____

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Required Signatures

Applicant and Parents

By signing this application, you agree, if asked, to provide additional information that will verify the accuracy of your completed application. If you purposely give false or misleading information, you will be disqualified from this grant program. You agree to the use of your name and any information contained within the application, **except** for financial information, for advertising, promotional and publicity purposes without consent or compensation.

Applicant's Signature _____ Date _____

Parent's Signature _____ Date _____

Parent's Signature _____ Date _____

Sponsoring Lodge

By signing this application, you testify that upon receipt of this application, a "Special Scholarship Committee" was appointed to review the application, and that the application was voted on at a Lodge meeting. You also verify the Elk parent's membership information. When completed and certified, send the application to the ENF office in Chicago, Illinois. Both new and renewal applications require that this procedure be followed. Feel free to include a recommendation letter from the Lodge.

Name of Elk Parent: _____

Lodge Name: _____ No.: _____ State: _____

Date of initiation of Elk Parent: _____ Lodge Membership No: _____

Applicant's Elk parent was a member in good standing of this Lodge on the date of his/her death or total disability:

Yes No

If totally disabled, continues to be a member in good standing: Yes No

(MUST be a member in good standing on the date of application.)

If the Applicant's Elk parent belonged to any previous Lodges, please list Lodge numbers here:

The Special Scholarship Committee of this Lodge has examined this application and has given its report to the Lodge and recommended its approval: Yes No

The application has been voted on and approved at a Lodge meeting: Yes No

Date of Vote: _____

Special Scholarship Comm. Chair Signature _____ Date _____

Exalted Ruler's Signature _____ Date _____

Secretary's Signature _____ Date _____

Elks National Foundation

Emergency Educational Grant Program

Deadline(s): July 1 - October 31 (renewals) or December 31 (new)
of the academic year for which assistance is desired.

Dear Applicant:

We are happy to provide you with this grant application! The Emergency Educational Grant program provides financial assistance to children of deceased or totally disabled Elks, who wish to obtain or further their college education.

Grant amounts are based on the information submitted in the application and can range up to \$4,000. The grant is for one year only; however, you may submit up to three annual renewal applications for succeeding years as long as you meet all other eligibility requirements. You cannot accept more than one ENF scholarship/grant in any one academic year.

Applications must be **postmarked no later than the respective deadline date** listed above. Incomplete or late applications will not be considered. The grant is for educational assistance only and not intended to cover the entire cost of a college education. Assistance cannot be extended beyond four years.

Before applying, please be sure that you meet the following **eligibility** guidelines.

1. Your Elk parent or step-parent must have been a member in good standing for at least one year at the time of his or her death.

or

Your Elk parent or step-parent must have been a member in good standing at least one year before the date of becoming totally disabled *and* must continue to be an Elk in good standing when application is submitted.

Note: All circumstances surrounding the death or disability of the Elk parent or step-parent are subject to review of the Elks National Foundation. The outcome of the review may affect grant approval.

2. You must demonstrate financial need to qualify for a grant under this program.
3. In addition, you must be unmarried, under the age of 23 as of Dec. 31 in the year of application, and attending an accredited degree granting U.S. college or university as a full-time (12 semester hours) undergraduate student.

All applications—new and renewal—must be submitted to, and processed by, the Lodge where the Elk parent or step-parent is or was a member. Be sure to use the **checklist** to ensure that all necessary paperwork has been included.

Once your sponsoring Elks Lodge reviews the application, it will be submitted to the Elks National Foundation office for evaluation. The ENF will notify you by letter of the amount of your grant. We recommend that you make a copy of the entire application for personal reference. **It is your responsibility to ensure that the Lodge has forwarded the application to the ENF office in Chicago, Illinois.**

For additional information, contact the ENF Programs Department at scholarship@elks.org, 773/755-4732.

Sincerely,
Elks National Foundation

ENF Programs Department • 2750 N. Lakeview Ave. • Chicago, IL • 60614-2256