Minnesota Elks Youth Camp
Ultra Camp Training Materials
Accessing The Software

The following instructions are how to get to the UltraCamp software, log in and start using it. The first section is the step by step clicks. What follows is the same process but with screen shots of each step.

Get the Link For The Administration Site

- Go to www.mnelks.org
- Click on Committees at the top menu
- Click on Youth Camp (password if prompted is ELKS2012)
- Click on link beneath **Training Materials for UltraCamp Registration system**
- Click on "Log In URL" underneath Link To Administrative Side
- OR click on this link https://www.mnelks.org/camp-registration-system-training.html

Log In

- Enter your username which is your email address
- Enter your password and click NEXT or SIGN IN
- You now have the administration dashboard on the screen

Switch to the BETA platform

A lot of the functions are available in the "BETA" view which is their new view.

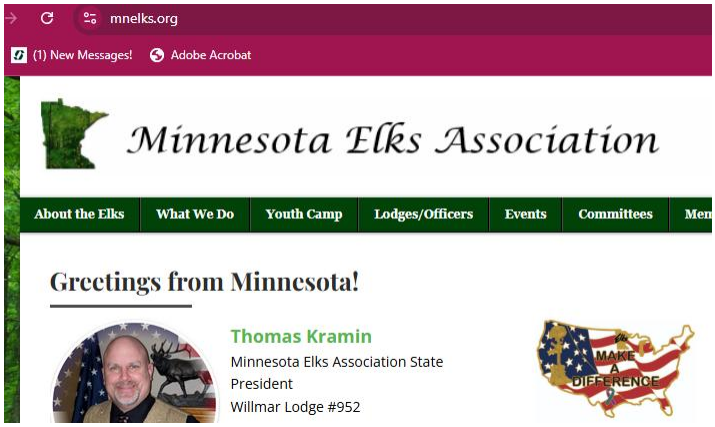
- Click on the orange mountain logo in the upper left
- Click on Home Page (Beta)
- You now have the newer version of the administration dashboard

There are individual How To documents for the various functions. They can be found on the state web site where you clicked on the URL to get to the Ultracamp web site (see above)

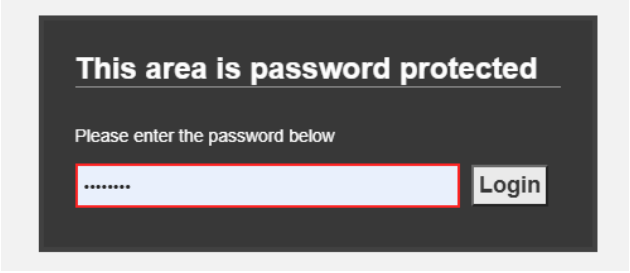
Screenshots

Get The Administrative Link

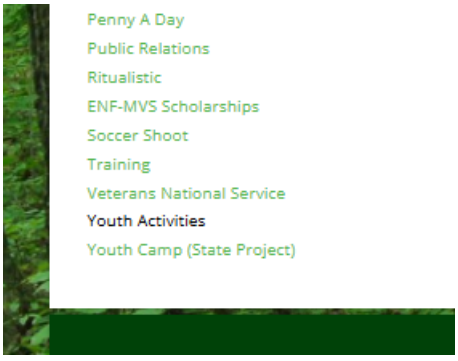
Go to www.mnelks.org and click on Committees



Enter password: ELKS2012 and click Login



Click On Youth Camp (State Project)



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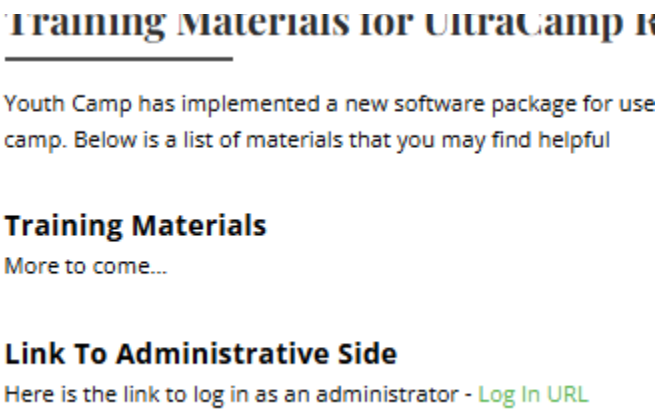
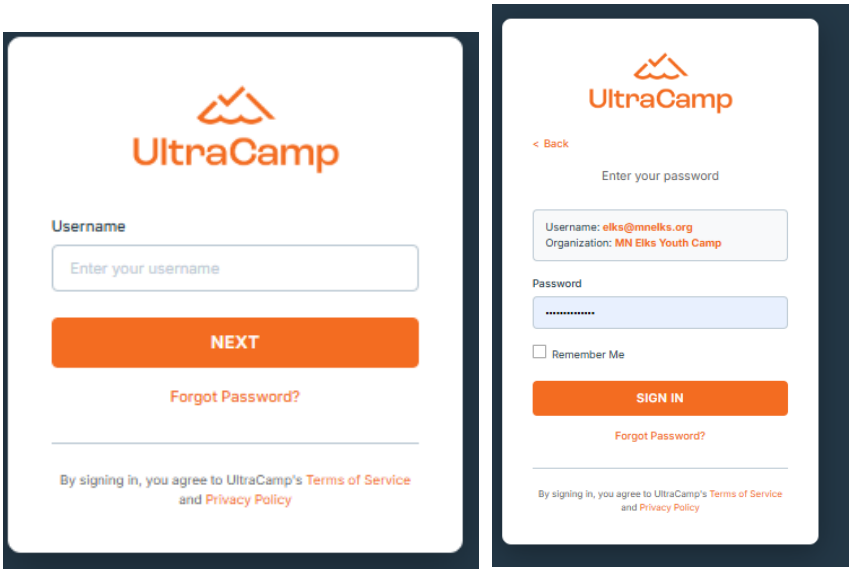
Click on link beneath **Training Materials for UltraCamp Registration system**

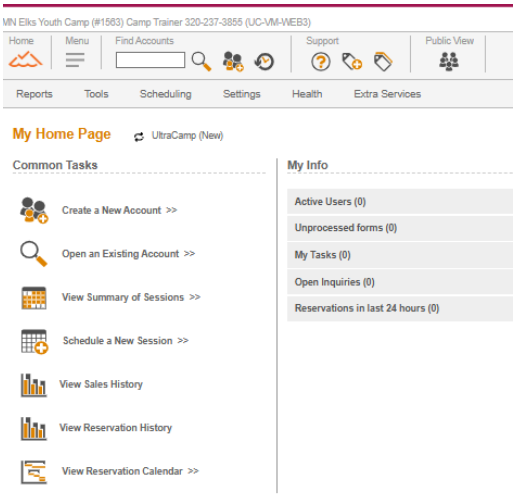
Click on Log In URL



You are now in the Ultracamp software. Enter your username which is your email address and click NEXT. Then enter your password and click SIGN IN



You now have the administration dashboard on the screen



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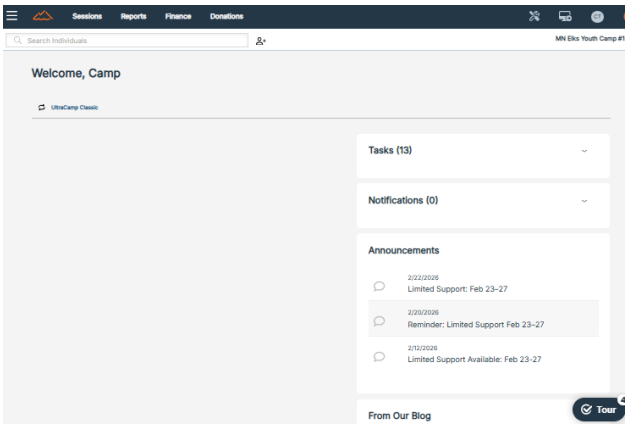
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