**Manpower**

**Purpose**

This Committee is responsible for recruiting volunteers from throughout the State to

provide the Local Support Committees and backup manpower, as may be required. Where a

volunteer cannot or will not work on a specific LSC, they can be assigned to the manpower pool

for assignments as needed. The Manpower Room should be manned beginning Saturday &

Sunday, then through the morning sessions of the Convention. The LSC Information Booth may

assume the Manpower duties each weekday afternoon.

**Responsibilities and duties**

* Two (2) members per shift on this committee should remain in the Manpower Room to reassign volunteers as demand changes.
* Two (2) members should be assigned to the VIP room for security.
* Ensure that enough volunteers are available on a shift basis to man all LSCs.
* Man the phones or walkie-talkie communications link with the LSC Executive Committee and
* the ENCC.
* Maintain an Alphabetical List of Volunteers in the Manpower Room, for everyone's assistance and identification to LSCs. (This is usually the same list of Volunteers that was presented to the Grand Secretary in May for pre-registrations of Volunteers). Ritual Teams, Exalted Rulers or DDGER are not eligible for Registration fee waiver.

**Time commitment**

Pre- convention

None

During convention – 12 volunteers

Four (4) Manpower Room Staff (2 per shift on Saturday & Sunday)

Two (2) for VIP Room & security

Six (6) miscellaneous calls & errands (3 per shift on Saturday & Sunday)

Saturday, July 1 8am – 5pm

Sunday, July 2 8am – 5pm

Monday, July 3 8am – 5pm (not needed?)

**GL Funding: None**