**Transportation**

**Purpose**

This committee provides transportation for designated persons as required and identified by the ENCC.

**Responsibilities and duties**

* Greet designated VIP’s. The VIPs arrival and transportation from airport to their hotels occurs from Sunday, a week prior to the opening session through the Tuesday of Convention. Sedans have been ordered for the VIP pick up’s and drop off’s.
* Transport luggage of VIP’s as needed. Some VIP’S have more luggage for the 2 weeks than can fit in a sedan.
* Provide a specific assigned driver to drive a Grand Lodge furnished Tahoe to chauffeur, upon request, for the GER, the Endorsed Candidate for GER and their family members from a Friday arrival to completion of the convention. A vehicle will be rented for this purpose by Grand Lodge. Contact the Convention Director for specifics on the rental.
* Provide a quantity of white blank 8 1/2 x 11 inch card stock and markers to be used by drivers to print names to "Call" for specific arriving passengers.
* Coordinate Airport, Hotel and Convention Center parking arrangements.
* Obtain the list of designated VIPs for greeting during arrival from the ENCC Meetings & Convention Director in early June (PGERs & Grand Lodge). The Past Grand Exalted Ruler (Host) may assist in this task.

**Time commitment**

Pre- convention

Training meeting in mid-June to go through routes and procedures

During convention - # of volunteers to be determined

Sunday, June 25 as needed based on flight schedules

Monday, June 26 as needed based on flight schedules

Tuesday, June 27 as needed based on flight schedules

Wednesday, June 28 as needed based on flight schedules

Thursday, June 29 as needed based on flight schedules

Friday, June 30 as needed based on flight schedules

Saturday, July 1 as needed based on flight schedules

Sunday, July 2 as needed based on flight schedules

Monday, July 3 as needed based on flight schedules

Tuesday, July 4 as needed based on flight schedules

**GL Funding**: None. Sedans provided by Grand Lodge.